

Digital Safety & Responsibility

Family Agreement & Guidelines
Lewis Palmer School District 38

Digital Footprint Basics

Everything Online is Permanent!

Everything posted, shared, or sent online creates a permanent digital footprint that others can see—now and in the future. Teach your child to think before they click.

Safe to Share

- ✓ School projects and achievements
- ✓ Positive messages to friends
- ✓ Age-appropriate photos with permission

Never Share

- ✓ Full name and home address
- ✓ Phone numbers or passwords
- ✓ School name or location details
- ✓ Mean or hurtful comments

Password Safety Rules

Create passwords with at least 8 characters, including numbers and symbols

Use different passwords for different accounts

Never share passwords with friends—not even best friends

Change passwords regularly (every 3-6 months)

Avoid using birthdays, pet names, or other obvious choices

Family Technology Expectations

At Home

- ✓ Review apps before downloading
- ✓ Set screen time limits together
- ✓ Keep devices in common areas
- ✓ Report uncomfortable situations immediately

At School

- ✓ Use technology for learning purposes only
- ✓ Follow teacher instructions carefully
- ✓ Report technical issues promptly
- ✓ Respect school network and device rules

Your child encounters:

- ✓ Cyberbullying or mean messages online
- ✓ Inappropriate or uncomfortable content
- ✓ Requests for personal information from strangers
- ✓ Suspicious links or downloads

Contact your child's teacher or school administrator immediately.

 **LPSD Support Resources**

- ✓ **Technology Services:** (719) 757-1564
- ✓ **Building Tech Coordinator:** Contact your school office
- ✓ **School Administration:** For behavior or safety concerns
- ✓ **LPSD Website:** www.lewispalmer.org/page/technology

Family Agreement

By signing below, our family acknowledges that we have reviewed the digital safety guidelines together. We understand the importance of responsible technology use both at home and at school, and we agree to follow these expectations to ensure a safe online environment for all students.

- We have discussed digital footprints and the permanence of online actions with our child.
- We have created strong passwords and discussed the importance of keeping them private.
- We agree to follow Lewis Palmer District 38's technology expectations and responsible use policies.
- We will contact school support resources if we encounter any technology or safety concerns.

Parent/Guardian Name (Print)

Parent/Guardian Signature

Student Name (Print)

Date

mm/dd/yyyy